Program and the Program for the Physically Handicapped.

- III. The Training Branch, under the direction of the Chief, A&TD, Office of Security is composed of two (2) professional security officers and one secretary. Its function is to provide comprehensive security training program for the Agency by giving security briefings to all new EOD's to the Agency, assisting OS employees in obtaining both Agency and external training and by advising the OS Career Board on training matter. This training program encompases the following activities:
  - A. Lectures and Briefings -
    - All EOD's are provided two security orientation briefings within the first two weeks of entering on duty.
      - a. A One and one-half hour briefing on the security regulations (twice a month).
      - b. A Six-hour briefing on the hostile threat (twice a month).
      - c. A special one-half hour briefing for new clerical employees (twice a month).
    - 2. Preparing for Overseas (OTR) One and one-half hour talk on security problems overseas, about 10 times a year.
    - 3. ARFCOS (DOD) One and one-half talk on the Soviet courier system, and security problems, about 11 times per year.

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- 4. Administrative Procedures Course (OTR) 
  4 One-hour talk on personnel security, about seven times per year.
- 5. Basic Operations Course (OTR) Three-hour talk on interrogation and polygraph, about twice a year.
- 6. GI Operations Course (OTR) Two-hour talk on interrogation, about three times a year.
- 7. All summer employees are given one 1-hour briefing on the security regulations and another two-hour briefing on the hostile threat every week between 1 May and mid-July.
- 8. Three times a year the Training Branch gives a special EOD security briefing to new Commo employees lasting about three hours.
- 9. Twice a year Training Branch gives a three hour security orientation to the wives of Commo personnel going overseas.
- B. OS Training Courses The Training Branch presents the following courses for OS personnel:
  - 10 Physical Security Course two weeks, twice a year.
  - 2. The Survey Course two weeks, 2 or 3 times a year.
- 25X1A

  3. Security Officers Course one week,
  once a year.
- 4. Security Course three hours, Approved For Release 2000/09/03: CIA-RDP83B00823R000700020035-1

five times a year

- 5. Security Officers Training Course 2-1/2 months, once a year.
- 6. Special Agent's Training Course two weeks, once a year.

Each of the courses requires preparation and coordination of a course schedule, and preparation and administration of course critiques. The Training Branch is also called upon to support the Director of Security, the Security Committee of the USIB and OS components, in organizing special programs and courses, procuring films, and providing technical support to these programs.

- C. Training of Overseas Assignees Administration of training for OS overseas assignees requires:
  - 1. Registration of individual for OTR courses
  - 2. Maintenance of T&A records for students during training period
- D. Senior School Administration -
  - 1. Processes approximately 50 requests per year for OS nominations to Senior Schools and external management programs administered by OTR and the Training Selection Board.
    - The initial request for nominations is first forwarded through Chief, A&TD for OS Career Service Board action, along

with a synopsis outlinging prerequisites as to age and grade, any school requirements, the application of the school to OS personnel, the names of those who have been nominated or attended the school in the past, and their comments as to the value of the school to themselves and the Office of Security.

- b. A nomination by the OS/CSB then requires the assembly of nomination papers, including the nominating statement, biographic profile and fitness reports, for forwarding to the DDA over the signature of the Director of Security.
- C. If approved by the DDA and the Training
  Selection Board, the nominee is briefed
  on the program, assisted with registration
  forms and the External Training Request is
  prepared and sent to OTR.
- E. Internal Training Administration Processes 300 to 500 training requests per year requiring close coordination with OTR, OTS, OC or other Agency components providing training. This requires internal coordination, preparation of Form 73, notification of acceptance, provision of instructions, and finally documentation of records to credit individual for

- successful completion of the training.
- F. External Training Administration Process approximately 60 requests for external training per year.
- G. Surveys, Reports and Special Projects Periodically furnishes various Agency Management Groups
  with reports on course objectives, number of
  students, type of instruction, subject matter
  covered, approximate cost of course, etc.
- H. Security Reindoctrination Program Periodically prepares and presents an Agency-wide Security Reindoctrination Program. Presentations projected to commence in early 1975 will entail approximately sixty lectures.
- IV. The Logistics Branch under the direction of the Chief,
  A&TD, Office of Security is composed of a Logistics
  Officer and a Logistics Assistant. Its function is to
  provide logistical support to the Office. This logistical
  support encompases the following activities:
  - A. Developing logistics plans, programs and policies.
  - B. Preparing Logistics Annex's to security plans, programs and projects.
  - C. Providing supplies, equipment, printing and reproduction support, and miscellaneous services.
  - D. Serving as Accountable Officer for all OS property.
  - E. Administering stock accounting system for Accountable Property.

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ACTIVITY CODE: II, E, (c), 1 COMPONENT: OS/P&M/A&TD/Training Branch
EVALUATION:
25X1A <u>DATE</u> :
7.77
What is (are) our reference(s) for this activity? Date(s)? & NOVIMBER 1963
Is (are) the reference(s) still in force? Yes $X$ No Who is (are) the beneficiary(ies) of this activity?
NEW AGENCY EMPLOYEES
Do you feel the activity is still necessary? Yes X No Do(es) the beneficiary(ies) feel it is still necessary? Yes X No Can the activity be done more efficiently or less costly? Yes X No If so, how? Automated Visual Aids - More Time To cover Applicational Topics
Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes NoX
Can another component do the activity more efficiently? Less costly?  More properly? Yes No X If so, which component and why?
Does the activity include anything questionable in the light of Watergate? Yes NoX If so, what?
Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes NoX
Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible Approved For Release 2000/09/03 CLA-RDP83B00823R000700020035 ing for an overseas assignment.

	The section of the second Pronch
ACTIVITY CODE: II, E, (c), 2	COMPONENT: OS/P&M/A&TD/Training Branch
EVALUATION:	<u>DATE</u> :
What is (are) our reference(s) for t	this activity? Date(s)? & NOV 1963
	20/(1/(
Is (are) the reference(s) still in f Who is (are) the beneficiary(ies) of	force? Yes X No f this activity?
OS TRAV	
Do you feel the activity is still no Do(es) the beneficiary(ies) feel it Can the activity be done more efficient so, how?	is still decessary: its /s is
Do you feel that responsibility for to another OS component or to ano If so, where and why?	the activity should be transferred ther Office? YesNoX
Can another component do the activi More properly? Yes NoX	ty more efficiently? Less costly? If so, which component and why?
Does the activity include anything Watergate? Yes No X If s	questionable in the light of o, what?
Can this activity be reduced in sco significant effect on overall Age If so, how?	pe/size or discontinued without ncy security? Yes No_X
Is there any activity not now being important than this one? Yes	g pursued by OS that you feel is more No If so, what?

Approved For Release 2000/09/03 or CLA-RLP 83 B00823 R000700020035 de Forces Courier Service school, Department of Defense.

ACTIVITY CODE:II, E, (c), 3	COMPONENT: OS/P&M/A&TD/Training Branch
EVALUATION: 25X1A	DATE:
What is (are) our reference(s) for	this activity as Declare APAU 1940
	this activity? Date(s)? (7 APRIL 1966
Is (are) the reference(s) still in Who is (are) the beneficiary(ies)	·
ARFO	
Do you feel the activity is still Do(es) the beneficiary(ies) feel i Can the activity be done more effi If so, how?	t is still necessary V
Do you feel that responsibility for to another OS component or to and If so, where and why?	r the activity should be transferred other Office? YesNo_X_
Can another component do the active More properly? Yes No	ity more efficiently? Less costly? If so, which component and why?
Does the activity include anything Watergate? Yes No If s	questionable in the light of o, what?
	·
Can this activity be reduced in sco significant effect on overall Age If so, how? OOES NOT ALD AGEN ASSISTANCE FOR NEW	oncy security? Yes X No
Is there any activity not now being important than this one? Yes	pursued by OS that you feel is more

ACTIVITY CODE: II, E, (c), 4 COMPONENT: OS/P&M/A&TD/Training Branch EVALUATION: DATE: What is (are) our reference (s) for this activity? Date(s)? & NOV 1963 25X1A Is (are) the reference(s) still in force? Yes X No Who is (are) the beneficiary (ies) of this activity? OTR TRAINERS Do you feel the activity is still necessary? Yes No X Do(es) the beneficiary(ies) feel it is still necessary? Yes XCan the activity be done more efficiently or less costly? Yes No X If so, how? Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes\_\_\_\_\_ No\_\_\_\_\_ If so, where and why? Can another component do the activity more efficiently? Less costly? More properly? Yes\_\_\_\_ No X If so, which component and why? Does the activity include anything questionable in the light of Watergate? Yes\_\_\_\_ No\_X If so, what? Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes X If so, how? SUFFICIENT NUMBER OF SECURITY BRIEFINGS Is there any activity not now being pursued by OS that you feel is more important than this one? Yes\_\_\_\_ No\_X If so, what?

The Office of Security component responsible

Approved For Release 2000 09 03 09 03 E CA REPRESENTED BY THE PROPERTY OF THE COURSE.

The Office of Security component responsible Approved For Release 2000/09/030 vGlAJRDP83 Bio 823R 000 700 020035 ions and polygraph at the 07k Basi 000 20035 ions Course, COMPONENT: OS/P&M/A&TD/Training Branch ACTIVITY CODE:II, E, (c), 5 DATE: EVALUATION: What is (are) our reference(s) for this activity? Date(s)? Verbal Request from oth based on Is (are) the reference(s) still in force? Who is (are) the beneficiary(ies) of this activity? Agency employers Do you feel the activity is still necessary? Yes X No Do (es) the beneficiary (ies) feel it is still necessary? Yes X Can the activity be done more efficiently or less costly? Yes\_\_\_\_ No x If so, how? Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes X No X If so, where and why? 91 cauld be done by OS/151/050/18 personnel Can another component do the activity more efficiently? Less costly? More properly? Yes X No If so, which component and why?

IB. 9/ the TB class not have effectively personnel, IB would have to do the got Does the activity include anything questionable in the light of Watergate? Yes No X If so, what? Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes\_\_\_\_ No\_X\_ If so, how? Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

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ACTIVITY CODE: II, E, (c), 6 COM	PONENT: OS/P&M/A&TD/Training Branc
EVALUATION:	DATE:
What is (are) our reference(s) for this Verbal leques (van o t R based on ->	activity? Date(s)?  25X1A
Is (are) the reference(s) still in force Who is (are) the beneficiary(ies) of the	e? Yes X No
Ageney employ	el-
Do you feel the activity is still necess Do(es) the beneficiary(ies) feel it is s Can the activity be done more efficient If so, how?	sary? Yes X No still necessary? Yes X No ly or less costly? Yes No X
Do you feel that responsibility for the to another OS component or to another If so, where and why?  (B. Wey have	
Can another component do the activity me More properly? Yes X No If so	, which component and why?
Does the activity include anything quest Watergate? Yes NoX If so, wh	ionable in the light of at?
Can this activity be reduced in scope/si significant effect on overall Agency s If so, how?	ze or discontinued without ecurity? YesNo
Is there any activity not now being pursi important than this one? Yes No	ued by OS that you feel is more <u>✓ If so, what?</u>

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ACTIVITY CODE: II, E, (c), 7	COMPONENT: OS/P&M/A&TD/Training Branch
EVALUATION:	DATE:
What is (are) our reference(s) for	this activity? Date(s)? 8 Nov 1963
	25X1A
Is (are) the reference(s) still in Who is (are) the beneficiary(ies) o	force? Yes X No No This activity?
Men Aghrey	inglagees
Do you feel the activity is still no do (es) the beneficiary (ies) feel it Can the activity be done more efficient for how?	ecessary? Yes X No is still necessary? Yes X No iently or less costly? Yes No X
Do you feel that responsibility for to another OS component or to anot If so, where and why?	the activity should be transferred ther Office? YesNo_X_
Can another component do the activit More properly? Yes No I	y more efficiently? Less costly? f so, which component and why?
Description of the second seco	
Does the activity include anything q Watergate? Yes NoX' If so	uestionable in the light of , what?
Can this activity be reduced in scope significant effect on overall Agend If so, how?	e/size or discontinued without cy security? YesNo
Is there any activity not now being print important than this one? Yes	oursued by OS that you feel is more
	NO 4 II SO, What!

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IDENTIFICATION OF ACTIVITY: The Office of Security component responsible

Approved For Release 2000 09/03/2007 Fegulations and the hostile threat.

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for providing a special EOD security briefing Approved For Release 2000/09/03 w CIAmRDR 33B09823R000700020035-1

ACTIVITY CODE:II, E, (c), 8	COMPONENT: OS/P&M/A&TD/Training Branc
EVALUATION:	<u>DATE</u> :
What is (are) our reference(s) for	this activity? Date(s)? 8 Mov. 1963
	25X1A
Is (are) the reference(s) still in the Who is (are) the beneficiary(ies) of	force? Yes X No No This activity?
ner	vagency employees
Do you feel the activity is still no Do (es) the beneficiary (ies) feel it	ecessary? Yes X No
Do you feel that responsibility for to another OS component or to ano If so, where and why?	the activity should be transferred ther Office? YesNo
•	
Can another component do the activity More properly? Yes No	ty more efficiently? Less costly? If so, which component and why?
Does the activity include anything watergate? Yes No If so	questionable in the light of o, what?
Can this activity be reduced in scor significant effect on overall Agen If so, how?	pe/size or discontinued without ncy security? Yes No
Is there any activity not now being important than this one? Yes	pursued by OS that you feel is more No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for providing a security orientation briefing Approved For Release 2000/09/03: Fela RDE 83 F00823 F000 200 200 35 To be their husbands on an overseas assignment.

ACTIVITY CODE: II, E, (c), 9 COMPO	NENT: OS/P&M/A&TD/Training Branch
EVALUATION:	DATE:
25X1A	
What is (are) our reference(s) for this ac verbol request from office of Canana based on	ctivity? Date(s)? & Mov 63
Is (are) the reference(s) still in force? Who is (are) the beneficiary(ies) of this	Yes X No
weines of agence	y implagees traveling overseas
Do you feel the activity is still necessar Do(es) the beneficiary(ies) feel it is sti Can the activity be done more efficiently If so, how?	y? Yes X No
*	
Do you feel that responsibility for the ac to another OS component or to another Of If so, where and why?	tivity should be transferred fice? YesNo_X
Can another component do the activity more More properly? Yes No X If so,	efficiently? Less costly? which component and why?
Does the activity include anything question Watergate? YesNo_X If so, what?	nable in the light of
Can this activity be reduced in scope/size significant effect on overall Agency seculf so, how?	or discontinued without urity? YesNo
Is there any activity not now being pursued important than this one? YesNo	by OS that you feel is more If so, what?

The Office of Security component responsible for administering the Office of Security

Approved For Release 2000/09/98caCIA-RDF88B00823R000700020035-1 IDENTIFICATION OF ACTIVITY:

ACTIVITY CODE: II,	E, (c), 10	COMPONENT: OS/P	&M/A&TD/Training Branch
EVALUATION:	25X1A		DATE:
What is (are) out	r reference(s) fo	r this activity?	Date(s)? 24 Lept 1974
Precedent base			
Is (are) the refe Who is (are) the	erence(s) still i beneficiary(ies)	n force? Yes of this activity?	× No
	ÖS	employees with oan	ns exceptions
Do(es) the benefit	iciary(ies) feel	necessary? Yesit is still necess iciently or less c	X No ary? Yes X No ostly? Yes No X
ŕ			To the state of th
	component or to a	or the activity sh nother Office? Ye	ould be transferred s No
		· *	
Can another compo More properly?	onent do the acti YesNo_X	vity more efficien If so, which com	tly? Less costly? ponent and why?
	v include anythin s No≪ If	g questionable in so, what?	the light of
significant eff If so, how? T Con Is there any acti	Fect on overall A B menely coorder which the training ivity not now bei	cope/size or disco gency security? Y its for more effort ing pursued by OS to No If so,	es X No  ciency. 9N das not  hat you feel is more
alm	ost any thing		

ACTIVITY CODE: II, E, (c), 11 COMPONENT: OS/P&M/A&TD/Training Branch **EVALUATION:** DATE: What is (are) our reference(s) for this activity? Date(s)? 24 Left 1976 Presedent based on. 25X1A Is (are) the reference(s) still in force? Yes  $\times$  Now Who is (are) the beneficiary(ies) of this activity? OS emplayers with some suceptions Do you feel the activity is still necessary? Yes X No Do(es) the beneficiary(ies) feel it is still necessary? Yes X No Can the activity be done more efficiently or less costly? Yes No X If so, how? Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X If so, where and why? Can another component do the activity more efficiently? Less costly? More properly? Yes No V If so, which component and why? Does the activity include anything questionable in the light of Watergate? Yes No X If so, what? Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes X No
If so, how? TB menel coordinate for more efficiency. ON does not
conclude the training Is there any activity not now being pursued by OS that you feel is more important than this one? Yes X No If so, what? almast any thing

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The Office of Security component responsible

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible Approved For Release 2000/09/03miciatering the Office of Security Officers F00823R000700020035-1

COMPONENT: OS/P&M/A&TD/Trainin	g Branch
DATE:	•
EVALUATION:	
What is (are) our reference(s) for this activity? Date(s)? 24 Ly	N 1974
What is (are) our reference(s) for this activity. 25X1A	
Anere dead braced on	•
Is (are) the reference(s) still in force? Yes X No	o
Do (es) the beneficiary (les) feel it is still hees costly? Yes X Can the activity be done more efficiently or less costly? Yes X If so, how? This given infragrantly and has been supplemented to the sound of the s	
Do you feel that responsibility for the activity should be nother OS component or to another Office? Yes NoX If so, where and why?	
Can another component do the activity more efficiently? Less co More properly? Yes NoX If so, which component and wh	stly? y?
Does the activity include anything questionable in the light of Watergate? Yes NoX If so, what?	
Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes X No If so, how?  this course has been replaced.	
Is there any activity not now being pursued by OS that you feel important than this one? Yes X No If so, what?	is more
almost any Thing	

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25X1A

The Office of Security component responsible for administering the Office of Security

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ACTIVITY CODE:II, E, (c), 13	COMPONENT:	OS/P&M/A&TD/Training	Branc
EVALUATION:	*	DATE:	
	•		-
What is (are) our reference(s) for Memo from DC Africa Support Staff	this activit	y? Date(s)? 1974	
Is (are) the reference(s) still in Who is (are) the beneficiary(ies) of all agency personnel from all and dependents destried for or	of this active components reveas acci	ity? particularly empor grancate of	logees
Do you feel the activity is still no (os) the beneficiary (ies) feel it can the activity be done more efficient for how? By remodeling Room lawrent permanently fin element break-down time and tra	is still ne iently or le m GA-13 Z	ss costly? Yes X N	A
Do you feel that responsibility for to another OS component or to ano If so, where and why?	the activit	y should be transfer	red
Can another component do the activi More properly? Yes NoX	ty more effi If so, which	ciently? Less costl component and why?	Ly?
			•
Does the activity include anything Watergate? Yes No If s	questionable o, what?	in the light of	
Can this activity be reduced in sco significant effect on overall Age If so, how?	pe/size or d ncy security	iscontinued without? YesNo_X	
Is there any activity not now being important than this one? Yes	pursued by No 🗶 If	OS that you feel is so, what?	more

ACTIVITY CODE: II, E, (c), 14 COMPONENT: OS/P&M/A&TD/Training Branch EVALUATION: DATE: What is (are) our reference(s) for this activity? Memo to C/PP+BD from C/TB dated 23 april 1974 OS Carea Board Minutes 8 May 1974 approving course. Is (are) the reference(s) still in force? Yes 🗙 No Who is (are) the beneficiary (ies) of this activity? New professional employees in OS but not limited to OS stutenty. Do you feel the activity is still necessary? Yes\_X Do (es) the beneficiary (ies) feel it is still necessary? Yes Can the activity be done more efficiently or less costly? If so, how? Yes By eliminating certain portrons, e.g. andio Operatione Management and IWA. Do you feel that responsibility for the activity should be transferred If so, where and why? Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why? Does the activity include anything questionable in the light of Watergate? Yes\_\_\_\_No\_X If so, what? Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes X No If so, how? as stated above in paragraph three. Is there any activity not now being pursued by OS that you feel is more important than this one? Yes\_\_\_ No\_X If so, what?

Security Officers Training Course.

	Office of Security component responsible
Approved For Release 200တ်ရှိခွဲ	Otalicker pring the affect of the control of the co
ACTIVITY CODE:II, E, (c), 15	COMPONENT: OS/P&M/A&TD/Training Branc
EVALUATION:	DATE:
and the third and the transfer of the transfer	
What is (are) our reference(s) for	or this activity? Date(s)?
,	25X1A
Is (are) the reference(s) still in Who is (are) the beneficiary (ies) Professional employees who we are investigable Imanagero.	in force? Yes X No
Do you feel the activity is still Do ( the beneficiar (ies) feel Can the activity be done more eff If so, how?	it is still necessary? Yes X No
Do you feel that responsibility f to another OS component or to a If so, where and why?	or the activity should be transferred nother Office? Yes NoX
11 30, where and why:	*
Can another component do the acti More properly? Yes NoX	vity more efficiently? Less costly?  If so, which component and why?
Does the activity include anythin Watergate? Yes No_X_ If	
Can this activity be reduced in s significant effect on overall A If so, how?	cope/size or discontinued without gency security? Yes No_X
Is there any activity not now being important than this one? Yes	ng pursued by OS that you feel is more No_X If so, what?

FICATION OF ACTIVITY: The Office of Security component responsible for the registration of Office of Security

Approved For Release 2000/09/03 & CA-RDR83B00823R900700020035-1 IDENTIFICATION OF ACTIVITY: ACTIVITY CODE: II, E, (c), 16 COMPONENT: OS/P&M/A&TD/Training Branch EVALUATION: DATE: 25X1A What is (are) our reference(s) for this activity? Date(s)? Is (are) the reference(s) still in force? Yes X No Who is (are) the beneficiary (ies) of this activity? all OS stoff and contract employers. Do you feel the activity is still necessary? Yes 🗶 No Do (es) the beneficiary (ies) feel it is still necessary? Yes X No Can the activity be done more efficiently or less costly? Yes No X If so, how? Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes\_\_\_\_\_ No\_\_\_\_\_ If so, where and why? Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why? Does the activity include anything questionable in the light of Watergate? Yes No X If so, what?

Is there any activity not now being pursued by OS that you feel is more

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes\_\_\_\_\_ No\_X\_

important than this one? Yes No X If so, what?

If so, how?

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Cancel this as one of the activities of Training Branch - for purposes of this

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COMPONENT: OS/P&M/A&TD/Training Branch ACTIVITY CODE: II, E, (c), 17 DATE: **EVALUATION:** What is (are) our reference(s) for this activity? Date(s)? \_ No · Is (are) the reference(s) still in force? Yes Who is (are) the beneficiary (ies) of this activity? Do you feel the activity is still necessary? Yes Do (es) the beneficiary (ies) feel it is still necessary? Yes Can the activity be done more efficiently or less costly? Yes If so, how? Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes\_\_\_\_\_ No If so, where and why? Can another component do the activity more efficiently? Less costly? More properly? Yes\_\_\_\_ No\_\_\_ If so, which component and why? Does the activity include anything questionable in the light of Watergate? Yes No If so, what? Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No If so, how? Is there any activity not now being pursued by OS that you feel is more important than this one? Yes\_\_\_\_ No\_\_\_ If so, what?

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The Office of Security component responsible

Approved For Release 2000/09/03 i CIASE PRASS 109 0 Ffice of Security nominations of Security nominati programs administered by OTR and the Training Selection Board. ACTIVITY CODE: II, E, (c), 18 COMPONENT: OS/P&M/A&TD/Training Branch DATE: **EVALUATION:** What is (are) our reference (s) for this activity? Date(s)? 25X1A Is (are) the reference(s) still in force? Yes X No Who is (are) the beneficiary (ies) of this activity? Do you feel the activity is still necessary? Yes X No Do (es) the beneficiary (ies) feel it is still necessary? Yes X No Can the activity be done more efficiently or less costly? Yes No X If so, how? Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X If so, where and why? Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why? Does the activity include anything questionable in the light of Watergate? Yes No X If so, what? Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes No 🗶 If so, how? Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

IDENTIFICATION OF ACTIVITY:

The Office of Security component responsible

The Office of Security component responsible

Approved For Release 2000/09/03s-sc/A-RDP83B00823R000700020035401s

and external management programs in their registration processing.

ACTIVITY CODE:II, E, (c), 19	COMPONENT: OS/P&M/A&TD/Training Branc
EVALUATION:	<u>DATE</u> :
What is (are) our reference(s) for	this activity? Date(s)?
Is (are) the reference(s) still in Who is (are) the beneficiary(ies)	force? Yes X Noof this activity?
Do you feel the activity is still a Do (es) the beneficiary (ies) feel is Can the activity be done more efficient for how?	necessary? Yes X No t is still necessary? Yes X No ciently or less costly? Yes No X
Do you feel that responsibility for to another OS component or to another so, where and why?	the activity should be transferred other Office? Yes No_X
Can another component do the activity More properly? YesNo	ity more efficiently? Less costly? If so, which component and why?
Does the activity include anything Watergate? Yes No If s	
Can this activity be reduced in sco significant effect on overall Age If so, how?	ope/size or discontinued without ency security? Yes No_X
Is there any activity not now being important than this one? Yes	pursued by OS that you feel is more No X If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for processing the requests of Office of Approved For Release 2009/09/03 tyClA-RDR83B00823R000700020035-3 ther Agency components.

ACTIVITY CODE: II, E, (c), 20	COMPONENT: OS/P&M/A&TD/Training Branch
EVALUATION:	DATE:
What is (are) our reference(s) for	this activity? Date(s)?
Is (are) the reference(s) still in the Who is (are) the beneficiary(ies) of MA	force? Yes No  This activity?
Do you feel the activity is still no Do(es) the beneficiary(ies) feel it Can the activity be done more efficient of So, how?	is still necessary? Vos V
Do you feel that responsibility for to another OS component or to anot If so, where and why?	the activity should be transferred her Office? YesNo
Can another component do the activit More properly? Yes No X I	y more efficiently? Less costly? f so, which component and why?
Does the activity include anything q Watergate? Yes No Y If so	uestionable in the light of , what?
	·
Can this activity be reduced in scop significant effect on overall Agen If so, how?	e/size or discontinued without cy security? Yes No
Is there any activity not now being important than this one? Yes	oursued by OS that you feel is more No_X If so, what?

ACTIVITY CODE:II, E, (c), 21 COMPONENT: OS/P&M/A&TD/Training Branch EVALUATION: DATE: What is (are) our reference(s) for this activity? Date(s)? 13 Dec 1972 Fulfill OS responsibilities 6 OTR according to Is (are) the reference(s) still in force? Yes Who is (are) the beneficiary(ies) of this activity? OS employees Do you feel the activity is still necessary? Yes X Do(es) the beneficiary(ies) feel it is still necessary? Yes X Can the activity be done more efficiently or less costly? Yes If so, how? Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes No X If so, where and why? Can another component do the activity more efficiently? Less costly? More properly? Yes No X If so, which component and why? Does the activity include anything questionable in the light of Watergate? Yes No X If so, what? Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes X No If so, how? Because it does not affect agency recently directly Is there any activity not now being pursued by OS that you feel is more important than this one? Yes No X If so, what?

for processing the requests of Office of Approved For Release 2000/09/03 is GIAPRDE 83B00823R000700020035 illing.

The Office of Security component responsible

for preparing surveys and reports for various Approved For Release 2000/09/03: MalA-R-DP88B00823R000700020035-durse objectives, number of students, cost subject matter, type of instruction, etc. ACTIVITY CODE: II, E, (c), 22 COMPONENT: OS/P&M/A&TD/Training Branch EVALUATION: DATE: 25X1A L4 Lept 1974 What is (are) our reference(s) for this activity? Date(s)? Fulfill 05 responsibility to assist OTR in cornying out wangement studies Is (are) the reference(s) still in force? Yes X No Who is (are) the beneficiary(ies) of this activity? OTR Do you feel the activity is still necessary? Yes X No Do(es) the beneficiary(ies) feel it is still necessary? Yes X Can the activity be done more efficiently or less costly? Yes No X If so, how? Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes\_\_\_\_\_No\_\_X If so, where and why? Can another component do the activity more efficiently? Less costly? More properly? Yes\_\_\_\_ No X If so, which component and why? Does the activity include anything questionable in the light of Watergate? Yes No X If so, what? Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes X No\_ If so, how? not directly impacting on receivity Is there any activity not now being pursued by OS that you feel is more important than this one? Yes\_\_\_ No\_\_\_ If so, what?

IDENTIFICATION OF ACTIVITY:

The Office of Security component responsible

NA

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for preparing and presenting an Agency-wide Approved For Release 2000/09/03:6/ARRDR83B00823R0007000220035-1

ACTIVITY CODE: II, E, (c), 23 COMPONENT: OS/P&M/A&TD/Traini	ng Branc
<u>EVALUATION</u> : <u>DATE</u> :	•
What is (are) our reference(s) for this activity? Date(s)?	
25X1A 7 June 1957	
Is (are) the reference(s) still in force? Yes $\angle$ No $\angle$ Who is (are) the beneficiary(ies) of this activity?	•
all agency employees	
Do you feel the activity is still necessary? Yes No X Do(es) the beneficiary(ies) feel it is still necessary? Yes Can the activity be done more efficiently or less costly? Yes If so, how?	No. ? No. X
Do you feel that responsibility for the activity should be transf to another OS component or to another Office? Yes NoX If so, where and why?	erred
Can another component do the activity more efficiently? Less cos More properly? Yes NoX If so, which component and why	tly? ?
Does the activity include anything questionable in the light of Watergate? Yes No_人 If so, what?	
Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes X NO  If so, how? Charge each are rewrit, officer to conduct a rewrity education of within his own organization. An expecially tailored program for each directords we wall valuable there a zeroal program.  Is there any activity not now being pursued by OS that you feel is important than this one? Yes X NO If so, what?	and he more
$\omega$ A	. •

ROUTING AND RECORD SHEET							
SUBJECT: (Optional) 25X1A							
FROM:			EXTENSION	NO.			
Policy and Plans Group		x5311	DATE				
TO: (Officer designation, room number, and building)		OFFICER'S	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)				
1.			Y	-			
Chief, Training Branc	h			Under Objective B57104 the Office of Security will re-			
2.				view and validate all Office of Security functions,			
4.				activitiesto ensure effectiveness, economy and effication. The attached documents re-			
4.	-11			present two milestones under that objective. Milestone 1 the components identified			
5.			· · · · · · · · · · · · · · · · · · ·	their functions and activity Milestone 2 was establishmen			
				of a format for evaluating theseactivities. It is re			
6.				quested that the Training Branch Officers review the			
7.				attachment and: a) Certify that there are no deletions/corrections/			
8.				additions to be made to a previous listing submitted			
				by your office. b) Review the Identification			
9.				of Activity statement on each evaluation sheet to			
10.				ensure it fully equals to the comparable activity from your offices listing			
11.				c) Use the attached format to evaluate each individuactivity.			
12.				activity.			
13.	<del> </del>						
14.							
15.							